

Appendix B – Proposed Constitution Amendments

The following amendments are proposed for the purposes of improving the clarity and scope of the existing constitution.

***Note:** Items will be renumbered accordingly upon approval.*

A. Replacement of Terms Used:

It is proposed that after the initial use of the terms: Oxfordshire Cross Country League (OXL) and Annual General Meeting (AGM) all subsequent references to Oxfordshire Cross Country League and Annual General Meeting should be replaced with OXL and AGM respectively.

Yes / No

B. Amendment to Item 1:

The terms Title and Objective are not related and therefore the proposal is to split the existing item into two separate sections. (*All proposed amendments that follow are highlighted in red.*)

Existing text:

1. Title & Objective

- 1.1. The League shall be called the Oxfordshire Cross Country League.
- 1.2. A sponsor's name may be prefixed to or substituted for the name of the League as appropriate.
- 1.3. The objective of the League shall be the promotion of cross country running within the county of Oxfordshire.

Proposed Amendment:

1. Title

- 1.1. The league shall be called the Oxfordshire Cross Country League (**OXL**).
- 1.2. A sponsor's name may be prefixed to or substituted for the name of the League as appropriate.

2. Objective

- 2.1. **To encourage and promote cross country running for all within the county of Oxfordshire from the age of 8 years upwards.**

Yes / No

C. Insert Item Relating to League Responsibility:

Nowhere in the OXL's Constitution is there any mention of the League's responsibility. The insertion of the following item immediately after Title and Objective seeks to address that omission:

Proposed Insertion:

3. Responsibility

3.1. The OXL shall be registered with the National Governing Body of Athletics (NGBA).

3.2. Member clubs of the OXL shall be registered with the NGBA and conform to their rules as specified.

Yes / No

D. Amendment to Item 7 (Membership section):

The following amendment is proposed to improve clarity.

Existing text:

5. Membership

5.1. Membership of the League shall be open to all Athletics Clubs within the county of Oxfordshire that are affiliated to the national governing body for athletics.

5.2. Membership is also open to such Athletic Clubs from counties adjoining Oxfordshire, subject to the approval of the annual general meeting (clubs will be given the opportunity to present their case at the meeting), with priority given to clubs that have entered previously.

5.3. At least two-thirds of the member clubs at any time should be Oxfordshire clubs.

Proposed Amendment:

5. Membership

5.1. Membership of the **OXL** shall be open to all Athletics Clubs within the county of Oxfordshire that are affiliated to the national governing body for athletics.

5.2. Membership is also open to such **athletics clubs** from counties adjoining Oxfordshire, subject to the approval of the **AGM**.

5.3. **Clubs shall be given the opportunity to present their case at the meeting, with priority given to clubs that have entered previously.**

5.4. At least two-thirds of the member clubs at any time **shall** be Oxfordshire clubs.

Yes / No

E. Amendment to Item 7 (Affiliation Fees section):

The following amendment is proposed for the purposes of clarity.

Existing text:

7. Affiliation Fees

7.1. Member clubs will pay an annual entry fee to the League.

7.2. The fee level for the next season shall be determined at the Annual General Meeting.

Proposed Amendment:

7. Affiliation Fees

7.1. Member clubs **shall** pay an annual **affiliation** fee to the **OXL**.

7.2. The **affiliation fees** for the **forthcoming** season shall be determined at the **AGM**.

Yes / No

F. Insert Item Relating to League's Liability:

Nowhere in the OXL's Constitution is there any mention of the League's liability. The following item to be inserted immediately after Affiliation Fees proposes to address that omission:

Proposed Insertion:

8. Liability

8.1. The OXL accepts no liability for loss or damage to the property of any of its members nor for any personal injury sustained by any member received while participating or competing in any of the OXL's activities.

Yes / No

G. Amendment to item 4 (General Meetings section):

The existing text deals with three separate subjects: General Meetings, Voting Rights and Constitution. It is therefore proposed that the existing General Meetings section should be split and amended as follows.

Existing text:

4 General Meetings

4.1. An Annual General Meeting shall be held not earlier than six weeks and not later than 12 weeks after the date of the last race in the preceding season.

4.2. The Agenda of the AGM, including any proposals tabled in accordance with this constitution, and the names of those standing for election as officials of the league shall be circulated to member clubs not less than 7 days before the meeting.

4.3. Each member club shall be entitled to send one voting delegate to the meeting.

4.4. Non-voting delegates may attend and speak.

4.5. Vote shall be carried by a simple majority of the voting delegates.

4.6. Neither proxy voting nor postal voting will be accepted.

- 4.7. The meeting should normally be chaired by the League Manager, who may exercise a casting vote in the event of a tied vote. Otherwise league officials should not have a vote in that capacity.
- 4.8. Proposals to change this constitution may only come from member clubs and shall be sent to the League Secretary not less than 14 days before the meeting.

Proposed Amendment:

4 General Meetings

- 4.1. An Annual General Meeting (AGM) shall be held not earlier than six weeks and not later than 12 weeks after the date of the last race in the preceding season.
- 4.2. The Agenda for the AGM, including any proposals tabled in accordance with this Constitution, and the names of those standing for election as officials of the OXL shall be circulated to member clubs not less than 7 days prior to the meeting.
- 4.3. An independently audited annual financial statement shall be presented at the AGM.
- 4.4. An Extraordinary General Meeting (EGM) shall be called by the League Secretary upon receipt of a request signed by five member clubs and stating the object of the meeting, or upon being directed to do so by the Management Committee.
- 4.5. The League Secretary shall give at least four weeks notice of such an EGM to all Affiliated Clubs and such notice shall state the object of the meeting.

5. Voting Rights

- 5.1. Each club affiliated to the OXL is entitled to send one voting delegate to the AGM.
- 5.2. Non-voting delegates may attend and speak.
- 5.3. Vote shall be carried by a simple majority of the voting delegates.
- 5.4. Neither proxy voting nor postal voting shall be accepted.
- 5.5. The meeting shall normally be chaired by the League Manager who may exercise a casting vote in the event of a tied vote. Otherwise league officials shall not have a vote in that capacity.

9. Constitution

- 9.1. No alterations or additions may be made to the Constitution except at the AGM, or at any EGM called for the purpose.
- 9.2. Proposals to change this constitution may only come from member clubs and shall be sent to the League Secretary not less than 14 days before the meeting.
- 9.3. This Constitution was approved and adopted at the AGM held on dd mmm yyyy.

Yes / No